



# Policy

## Firearms

### APPROVAL

|                      |   |                        |                               |
|----------------------|---|------------------------|-------------------------------|
| <b>Policy No</b>     | 0002  | <b>Version No</b>      | 3.1                           |
| <b>Issued by</b>     | Manager, Biosecurity and Emergency Services (Group) | <b>Authorised date</b> | September 2014                |
| <b>Authorised by</b> | Local Land Services Senior Executive Team           | <b>Effective date</b>  | 8 <sup>th</sup> December 2014 |

### REVISION HISTORY

| <b>Version</b> | <b>Date issued</b>            | <b>Notes</b>                                      | <b>By</b>   |
|----------------|-------------------------------|---|---|
| 1.0            | September 2014                | First version                                     | Daniel Shaw - Manager, Biosecurity and Emergency Services |
| 2.0            | September 2014                | Edits – adding safety and security considerations | Ray Willis - Manager, Biosecurity and Emergency Services  |
| 3.0            | October 2014                  | Edits to final draft                              | Manager's, Biosecurity and Emergency Services             |
| 3.1            | 3 <sup>rd</sup> December 2014 | Endorsed by Senior Executive Team                 | Senior Executive Team                                     |
| 3.2            | 20 January 2017               | Minor cosmetic changes                            | Emily Kearns, ESU   |

## INTRODUCTION

This Firearms Policy establishes the Local Land Services protocols for managing firearms owned and used by Local Land Services. It should be read in conjunction with the LLS Firearms Procedure which addresses the use, safety, training and security for firearms across the state.

The availability of firearms is an essential requirement to the Biosecurity, Animal Welfare and Emergency Management statutory functions of Local Land Services.

The Manager Biosecurity and Emergency Services (or equivalent officer delegated by the General Manager) within each region is responsible for the implementation of this policy and associated procedure.

## PURPOSE OF POLICY

This policy requires the development of protocols that establish clear and consistent guidelines on the use, possession, transportation and storage of firearms by Local Land Services Authorised Officers during the course of their employment and to ensure Authorised Officers operate firearms in a manner that is responsible, authorised and safe to the operator and the public. The LLS Firearms Procedure applies to all LLS regions which outlines the legislative, training and safety requirements for firearms across LLS .

## SCOPE

This policy applies to all permanent employees, temporary/seconded employees, contractors and consultants who hold a firearms license and may be required to access and use a firearm on behalf of Local Land Services.

Firearms must only be used for the official business of Local Land Services to implement the Biosecurity, Animal Welfare and Emergency Management legislated functions of Local Land Services.

## LEGISLATIVE REQUIREMENTS

The use, security and transportation of firearms in NSW is primarily governed by the *Firearms Act 1996*. Further relevant legislation is documented within the LLS Firearms Procedure and apply to all Local Land Services activities involving firearms.

The Manager Biosecurity and Emergency Services is responsible for regional audit and compliance.

## SAFETY

Firearms have been identified within the Local Land Services Work Health and Safety risk register.

All firearms will be used in accordance with any standard operating procedure adopted by Local Land Services.

## CONTACTS

For further information about this policy please contact:

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